

**ARCH COMMUNITY MEETING**  
**WEDNESDAY, FEBRUARY 2, 2005**  
**8:30 – 10:00 AM**  
**MEETING MINUTES**

Bonnie Lyon, chair, opened the meeting at 8:35 AM, in the ESC Building. She showed the official ARCH seal and gave it to Lauri Koropey, treasurer, to keep with the ARCH financial records. The following people attended: J. Videlock (TESD), L. Koropey (treasurer/ parent), J. Hilly, (youth committee/ parent), J. Hagy (marketing committee/ parent), N. Adams (Conestoga HS), P. Clark (youth committee/ parent), J. Lemco (youth committee/ parent), B. Zerr (UMLY), P. Littlewood (TESD), B. Lyon (chair/ parent), and E. Moeller (co-chair/ secretary/ parent).

**Report on Midterm Madness/ Garage Band Jam**

Pat Clark, youth committee chair gave the report. Approximately 100 kids attended the event (including the band members). It was felt to be very successful and well received by those in attendance. Eighty-two tickets were sold. Four student bands performed. Many parents of band members attended and some donated to the cause. Only 20 tickets were sold at school during the week prior to the event, however, it was noted that due to the midterm exam schedule, it was an unusual school week. Pat distributed a written wrap up of the event, which is attached to these minutes. The committee concluded that the biggest obstacles were the unusual school schedule the week before, and the delay of publicity. Next time, the committee recommends getting advertising our much earlier and using multiple means. What helped was to allow students to buy tickets at the door. A huge thank you was expressed to Brad Zerr of the UMLY and to Nancy Adams, Assistant Principal of Conestoga for their participation and efforts that contributed to the event's success. The team concluded that it was an overall team effort and many individuals contributed to the success. The committee will send thank you notes to vendors who made donations to the event: Easttown Police, Upper Main Line YMCA, Acme, Wawa, and Superfresh. In addition, a number of parents were chaperones.

The youth committee is going forward with its plans to offer an event on a monthly basis. The events will continue to be driven by the youth, with support given by the ARCH committee as needed. The next date is March 5. It will be a theme dance with DJ, location to be determined. The following month, the date has been selected as April 29, probably at the UMLY. The concept for that event is not yet decided.

There was some discussion about what to do with the admission money. (\$445.00). There were several ideas discussed: 1. Make a donation to the Y, who contributed the use of the facility and the 2 staff members who were on hand all evening; 2. Make a donation to the Easttown Police who provided security; 3. The group discussed giving some money to the participating bands; 4. Also discussed, was the idea of making donations to the sponsoring student groups. In the end, group consensus was for ARCH to keep the money to use as seed money for future events. It was given to L. Koropey for deposit to the ARCH account.

The group continued to discuss options and came up with the idea for ARCH to establish an award (possibly attached to a monetary award) to be given to a student or students at the Senior Award Night, at the end of the school year. This could potentially become an annual award. It would be a good use of earnings from these events, as well as a good way to publicize the ARCH message to the community, by recognizing a student who exemplifies and actively promotes the

ARCH mission. We discussed the differences between the Service and Leadership Award Night v. the Senior Awards Night. Pat Clark will do more research on the establishing of such an award. Some topics to consider are what criteria would be used to select the recipient and would there be an application process, etc.

The question about using the CHS gym for future events centers around the question of liability insurance. Nancy Adams will discuss this with Tim Donovan and will address the insurance questions to Harry Oldham.

Jane Hagy, marketing committee, shared a sample copy of an “event program summary” that may be adopted for future reporting. We will plan to put it on the ARCH website, so it may be used by others when evaluating an event. This report specifically calls for the reporter to address what risk/protective factors were addressed when planning and carrying out the event.

### **Bylaw Revision Process**

Bonnie and Ellen led a discussion of the process to date. In their work group, they have identified some parts of the existing bylaws and some parts of a collaborative board model that seem to address the way that ARCH presently operates. With 2 models as the basis, the work group has come up with the following proposed particulars for the revised bylaws.

- Unlimited number of “active members,” individuals who commit to attending a minimum of 6 (out of 10) community ARCH meetings a year. These members are self-selected based on their willingness to be involved and attend meetings.
- Unlimited number of “associate members,” individuals who share the interest in ARCH and its mission, but do not regularly attend meetings. Instead, they may choose to be involved for specific projects. The associate members might be some of what we presently refer to as our “board of advisors,” community people or organizations who share the mission of ARCH and may have specific resources that can be offered from time-to-time for a particular project. Associate members do not vote.
- The quorum to conduct business is proposed to be the majority of “active members.”
- Decisions will be made by a vote of the majority of active members in attendance (assuming a quorum).
- The board officers are proposed: 2 co-chairs, 1 treasurer, and 1 secretary, each to serve a 2-year term. There will be a term limit of 2 consecutive terms. It is suggested that the terms be staggered so 1 chair and the secretary be elected one year, and the other chair and the treasurer be elected the following year. The year will run June to June, with elections held in May each year. “Active members,” will sign commitments to serve annually.
- Committees will be established by the “active members,” and will report to the executive committee.

See attached handouts that Bonnie and Ellen prepared for this meeting. .

**The next ARCH meeting will be Wednesday, March 2, 2005 from 8:30 – 10:00 AM at the ESC Building. 1 week prior to the meeting, the revised bylaws will be emailed to the “de facto” Board members, with a call to vote on the revisions at the March meeting. According to our present bylaws, we will need 8 of these de facto Board members to attend and 2/3 of those attending to approve the revisions. The de facto board refers to the 15**

**people who have attended ARCH meetings regularly and been active participants in the process.**

### **Other Business**

Jane Hagy reminded the group of the value of the strategic plan in terms of monitoring and deciding the work of ARCH. She reminded us of the value of the youth survey results and specifically the risk factors and the protective factors that the youth survey process has identified for our community. She and Ellen Moeller attended a training on risk factors that was held at COAD last week.

Joyce Videlock reported that she has been attending parent meetings to discuss the addition of the family domain questions in the next rotation of the youth survey (2005). The school district is moving closer to making a decision to include the family domain.

Each committee chair is asked to meet with their committee to look over the draft of the strategic plan with the request that they email feedback to the ARCH co-chairs prior to the next meeting.

Ellen pointed out the trainings that are being offered at COAD this spring and encouraged ARCH members to consider attending one. Also, handouts for the PAUD Underage Drinking Conference were made available.

Ellen will make ARCH stationery and distribute to the youth committee. She will also email the ARCH logo to various members. Jane Hagy will email the list of the top 3 risk factors and top 3 protective factors identified by our Youth Survey study. Ellen will email the list of regular attendees to Jane, along with their email addresses.

Joyce Videlock stated she has been considering the idea of presenting the youth survey results during to a daytime audience in the district. Tentatively, she and Nancy Adams will look at the high school calendar and select a date and location in April for this community presentation. Several parents have voiced regret that they missed the original presentation and would like to have it offered during the daytime. Also, it was pointed out that spring, prior to proms and graduation, would be a good time to bring out the information to the community again.

Respectfully Submitted,

Ellen Moeller  
ARCH Secretary